

GEYSERVILLE UNIFIED SCHOOL DISTRICT
1300 Moody Lane, Geyserville, CA 95441

BOARD OF TRUSTEES REGULAR MEETING AGENDA
FOR WEDNESDAY, JANUARY 9, 2019 – 6:00 PM

Mission Statement

The mission of the Geyserville School District is to produce within a safe and caring environment, educated, compassionate citizens who achieve and perform at all levels of learning, are prepared to live fulfilling lives and contribute to their community and the world in which they live. Our well-qualified and caring faculty and staff challenge each student to his or her highest potential in this life long pursuit of learning, excellence and service to others.

6:00 p.m. Open Session - GEYSERVILLE NEW TECH ACADEMY LIBRARY

1.0 Opening and Roll Call

The Board convened to Open Session at _____ p.m.

Board Members	Present/Absent	District Staff	Present/Absent
Mrs. Lopez	_____	Ms. Bertolucci	_____
Mrs. Equitz	_____	Mrs. McCullough	_____
Ms. Petersen	_____	Ms. Menicucci	_____
Ms. Marckx	_____	Ms. Marckx	_____
Ms. Coliver	_____	Ms. McPhee	_____

Flag Salute Led By: _____

2.0 ADJUSTING AGENDA ITEMS

Prior to approving agenda, the Board may vote, either by determination of a two-thirds vote of the board or by a unanimous vote of those present, that there is a need to take immediate action on or make adjustment to an item and that such need for action came to the attention of the district subsequent to the agenda being posted.

2.1 Agenda Adjustment Items

*Items on a posted agenda may only be tabled or have a change of order.
No additions.*

Motion: _____ Second: _____ Vote: _____

3.0 APPROVAL OF AGENDA

3.1 Agenda Approval

Motion: _____ Second: _____ Vote: _____

4.0 SWEARING IN OF NEW BOARD OF DIRECTORS MEMBER

- Ms. Bertolucci will swear in Ms. Linda Colliver to the Board.

5.0 PUBLIC COMMENT

Any member of the public in attendance and having signed in with a Board recognized format may address the Board regarding these items Speakers are limited to 3 minutes each. This is a specific time for the Board to hear from the public. Although the Board will not respond, we want you to know that we are listening to you carefully.

5.1 Public Comment on Action Items as Listed in Section 11.0

The public is invited to comment on items being considered for action by the Board before the item is voted upon. Comments shall be limited to three minutes.

5.2 Public Comment on Closed Session Items as Stated in Section 6.1

This is a specific time for members of the public to address the Board regarding items that are included in the Closed Session.

5.3 Public Comment to the Board Regarding Items on the Agenda

Any member of the public in attendance and requesting to speak using a Board recognized format may address the Board regarding items not on the agenda.

6.0 CLOSED SESSION

6.1 Announcement of Closed Session Items

➤PUBLIC EMPLOYMENT (54957)

6.2 Oral Board Statements Prior to Closed Session Items

6.3 Adjourn to Closed Session – Time: _____ (GC§54954.2, 54954.5, 54956, 54957)

With respect to every item of business discussed in closed session, discussion is pursuant to Government Code Section 3549. During this closed session, the Board will consider and/or take action on the items listed in the related section.

7.0 RECONVENE TO OPEN SESSION - Time: _____

7.1 Report on Closed Session

8.0 INFORMATION, DISCUSSION ITEMS, & MESSAGES

8.1 Board Policy First Reading Items

A first reading of any new or updated portion of the components of the GUSD Board Policy must be introduced by a first reading during open session. Action will be taken on such first-reading items read at a subsequent Board Meeting.

8.3 Community Activity, Donations & Board Acknowledgements

At this time, the Board hears information from a community liaison on recent community action or donations positively effecting the district, its students and stakeholders. The members of the Board may plan additional acknowledgement and/or request thank you correspondence be created and sent to members of the community, staff or student body for significant efforts or contribution.

9.0 REPORTS

9.1 Site Administrators' Reports – *The site administrators may address the board with current events and activities at Geyserville Elementary School and Geyserville New Tech Academy.*

9.2 Superintendent's Report – *Ms. Bertolucci will update the Board on current district business.*

9.3 LCAP – *Ms. Bertolucci will report on the status of LCAP components as needed (survey, dashboard, process, timelines, etc.).*

9.4 Administrative Services Report – *Ms. Menicucci and Ms. Marckx will present information on district administrative services.*

- Budget Committee Report
- Presentation of P1 Attendance Report (ADA)
- Report on District of Choice applications for 2019-2020

9.5 Student Body, School Groups and Auxiliary School Groups

Those in specified leadership positions with groups meeting on school campuses or providing designated auxiliary support to the district students or parents may choose to provide a general report at this time. (Example: President of DELAC Group reporting on an event.)

10.0 CONSENT ACTION ITEMS

After Board discussion, if needed, to clarify any routine consent action items, a single motion and vote will apply to all items listed in the Consent Action Items section of the agenda.

10.1 Minutes – For Regular Board Meeting of December 13, 2018.

10.2 Bills and Warrants

10.3 Williams Settlement Quarterly Report – For October 1, 2018 through December 31, 2018 (Q2).

10.4 Personnel Action Report – Extended Leave Request

Motion: _____ Second: _____ Vote: _____

11.0 ACTION ITEMS (Adoptions and Approvals)

11.1 Budget Transfers – *The Board will be asked to consider and approve the budget transfers.*

Motion: _____ Second: _____ Vote: _____

11.2 Developer Fees Annual and Five Year – *The Board will be asked to consider and approve Resolution 238 and attachments.*

Motion: _____ Second: _____ Vote: _____

12.0 FOLLOW-UP & FUTURE AGENDA ITEMS

13.0 ADVANCE PLANNING

- Special closed session Jan 23, 2018 for mid-year Superintendent check-in.
- The next regular Board Meeting will be on Wednesday, February 13, 2019.

Board meeting adjournment at _____ pm.

Presentation of P1 2018 Attendance Report (ADA)

P1 Attendance Total **271.457**

Geyserville Residents **121.057**

District of Choice

Anderson Valley	2.9
Bennett Valley	0.957
Cloverdale	104.671
Healdsburg	18.328
Mark West	3.942
Santa Rosa	3.7
Ukiah	0.5
Windsor	15.4

GEYSERVILLE UNIFIED SCHOOL DISTRICT
1300 Moody Lane, Geyserville, CA 95441

BOARD OF TRUSTEES REGULAR MEETING MINUTES
FOR THURSDAY, DECEMBER 13, 2018 – 6:00 PM

Mission Statement

The mission of the Geyserville School District is to produce within a safe and caring environment, educated, compassionate citizens who achieve and perform at all levels of learning, are prepared to live fulfilling lives and contribute to their community and the world in which they live. Our well-qualified and caring faculty and staff challenge each student to his or her highest potential in this life long pursuit of learning, excellence and service to others.

6:00 p.m. Open Session - GEYSERVILLE NEW TECH ACADEMY LIBRARY

1.0 Opening and Roll Call

The Board convened to Open Session at 6:03 p.m.

Board Members	Present/Absent	District Staff	Present/Absent
Mrs. Lopez	<u>yes</u>	Ms. Bertolucci	<u>yes</u>
Mrs. Equitz	<u>yes</u>	Mrs. McCullough	<u>no</u>
Ms. Petersen	<u>6:08</u>	Ms. Menicucci	<u>yes</u>
Mr. Kalbfleisch	<u>yes</u>	Ms. Marckx	<u>yes</u>
Ms. Felciano	<u>yes</u>	Ms. McPhee	<u>no</u>
Ms. Marckx	<u>6:07</u>		

Flag Salute Led By: Mrs. Lopez

2.0 ADJUSTING AGENDA ITEMS

Prior to approving agenda, the Board may vote, either by determination of a two-thirds vote of the board or by a unanimous vote of those present, that there is a need to take immediate action on or make adjustment to an item and that such need for action came to the attention of the district subsequent to the agenda being posted.

2.1 Agenda Adjustment Items

Items on a posted agenda may only be tabled or have a change of order. No additions.

Motion: none Second: _____ Vote: _____

3.0 APPROVAL OF AGENDA

3.1 Agenda Approval

Motion: Mr. Kalbfleisch Second: Ms. Felciano Vote: 4-0-1

4.0 SWEARING IN OF NEW BOARD OF DIRECTORS MEMBER

- Ms. Bertolucci did swear in Mrs. Cherie Marckx to the Board.

5.0 Annual Organizational Meeting –

5.1 Opening of Organizational Meeting

5.2 Organizational Nominations

-The Board voted as follows.

*Ms. Petersen motioned for Laura Equitz to hold the office of President of the Board.
Ms. Marckx seconded that motion and the motion carried 4-0.*

*Mrs. Equitz motioned for Kim Petersen to hold the office of Clerk of the Board.
Ms. Marckx seconded that motion and the motion carried 4-0.*

*Mrs. Equitz motioned for Cherie Marckx to hold the office of Representative to the
Sonoma County Committee on School District Organization.
Ms. Petersen seconded that motion and the motion carried 4-0.*

*By default, Sara Lopez will fill the position of Alternate to the Sonoma County
Committee on School District Organization.*

*Ms. Petersen motioned for affirmation of the current regular Board Meeting days.
Ms. Marckx seconded that motion and the motion carried 4-0.*

*Ms. Petersen motioned for Laura Equitz to serve on the Geyserville Educational
Foundation. Ms. Marckx seconded that motion and the motion carried 4-0.*

*Ms. Petersen motioned for Sara Lopez to serve on the Budget Committee.
Mrs. Equitz seconded that motion and the motion carried 4-0.*

5.3 Organizational Meeting Closed

6.0 CLOSED SESSION

6.1 Announcement of Closed Session Items

➤PUBLIC EMPLOYMENT (54957)

6.2 PUBLIC COMMENT AND/OR ORAL BOARD STATEMENTS PRIOR TO CLOSED SESSION ITEMS

No public Comment was made.

6.3 ADJOURN TO CLOSED SESSION – Time: 6:20

(GC§54954.2, 54954.5, 54956, 54957)

With respect to every item of business discussed in closed session, discussion is pursuant to Government Code Section 3549. During this closed session, the Board will consider and/or take action on the items listed in the related section.

7.0 RECONVENE TO OPEN SESSION - Time: 6:30

7.1 Report on Closed Session

8.0 INFORMATION, DISCUSSION ITEMS, PUBLIC COMMENT & MESSAGES

8.1 Public Comment

-There was no public comment.

8.2 Board Policy First Reading Items

-There were no policies to read.

8.3 Community Activity, Donations & Board Acknowledgements

-There was no activity or comment.

9.0 REPORTS

9.1 Site Administrators' Reports – *Ms. Bertolucci, on behalf of herself and Mrs. McCullough, addressed the board with current events and activities at Geyserville Elementary School and Geyserville New Tech Academy.*

9.2 Superintendent's Report – *Ms. Bertolucci updated the Board on current district business.*

9.3 LCAP – *Ms. Bertolucci reported on the status of LCAP components and the plan to draw up new goals.*

9.4 Administrative Services Report – *Ms. Menicucci reported on the previous Budget Advisory Meeting and Ms. Marckx presented information on the District of Choice program.*

9.5 Student Body, School Groups and Auxiliary School Groups

-Mrs. Equitz provided a general report regarding Educational Foundation and the Partners in Community Program.

10.0 CONSENT ACTION ITEMS

The Board, after some discussion on the topics here, voted to approve the following items.

10.1 Minutes – For Regular Board Meeting of November 12, 2018.

10.2 Bills and Warrants

10.3 District of Choice Attendance and Reporting

Motion: Ms. Petersen Second: Ms. Marckx Vote: 4-0

11.0 ACTION ITEMS (Adoptions and Approvals)

11.1 Budget Transfers – *The Board was asked to consider and approve the budget transfers.*

Motion: Mrs. Lopez Second: Ms. Petersen Vote: 4-0

11.2 Audit Report – *The Board was asked to approve the budget report.*

Motion: Ms. Petersen Second: Ms. Marckx Vote: 4-0

11.3 Interim Report – *The Board was asked to approve the interim report.*

Motion: Ms. Petersen Second: Ms. Marckx Vote: 4-0

11.4 J13 Waiver – *The Board was asked to approve the two dates school was closed due to air quality.*

Motion: Mrs. Lopez Second: Ms. Petersen Vote: 4-0

11.5 Surplus Vehicles – *The Board was asked to approve the designation of two district vehicles as surplus.*

Motion: Ms. Petersen Second: Ms. Marckx Vote: 4-0

12.0 FOLLOW-UP & FUTURE AGENDA ITEMS

13.0 ADVANCE PLANNING

- *The following dated were entered incorrectly on a previous draft.*
- The next regular Board Meeting will be on Wednesday, January 9, 2019.
- Special closed session Jan 23, 2019 for mid-year Superintendent check-in.

Board meeting adjournment at 7:36 pm.

Minutes of December 13, 2018:

Approved as Submitted _____

Approved as Amended _____

Kim Petersen, Clerk of the Board

Date

Checks Dated 12/01/2018 through 12/30/2018

Board Meeting Date January 9th, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1683560	12/05/2018	U.s. Bank	01-4310	GES Art/Shelves	55.40	
				GES instructional mtrls	26.92	
				PE/Corn Hole Games	378.38	
				Science/Hot Plates	1,594.96	
				Shipping for corn hole games	175.00	
				STEAM/ Rekenrek	29.07	
				Tech supplies	37.71	
			01-4380	Maint supplies	28.12	
				Outdoor solar LED lights	79.69	
				Security cameras	86.48	
			01-4400	MacBook Pro	1,384.02	
			01-5200	Travel	39.48	
			01-5300	Amazon Prime Membership	128.67	
			01-5800	Late Fee	5.74	
				Unpaid Sales Tax	30.05-	4,019.59
1683561	12/05/2018	Employment Development Departm ent	01-3501	Local Experiencie Charge		211.40
1683562	12/05/2018	Invoice Processing Department	01-5250	Toll Invoice		8.00
1683563	12/05/2018	Nina A. Della Bruna	13-4710	Cafe food & mileage	3.97	
			13-5201	Cafe food & mileage	35.97	
				Nov Mileage	19.62	59.56
1683564	12/05/2018	Sabine Canto Adams	01-4310	3rd grade Garden	64.31	
				Unpaid Sales Tax	4.83-	59.48
1683565	12/05/2018	Irene Y. Makino	01-4310	Art class		96.12
1683566	12/05/2018	Denise Maram-Mccullough	01-4310	Supplies		74.23
1683567	12/05/2018	Allison J. McConnell	01-4310	Instructional Mtrls		20.00
1683568	12/05/2018	Shannon M. Marckx	01-5201	Nov 18 Mileage		127.80
1683569	12/05/2018	Amazon.com Services, Inc.	01-4310	Ink for Soldate	21.51	
				Unpaid Sales Tax	1.62-	19.89
1683570	12/05/2018	Anova, Inc.	01-5810	NPS for Alex Salinas		4,581.36
1683571	12/05/2018	At&t Mobility	01-5911	Maintenance Cell Phone		35.48
1683572	12/05/2018	Brett, Lynne A.	01-5830	Psychologist Services		5,440.00
1683573	12/05/2018	Sibert & Associates DBA Cloverdale Saw & Mower	01-4380	Maintenance Supplies		432.45
1683574	12/05/2018	Coastline Produce	13-4710	Cafeteria Produce		461.55
1683575	12/05/2018	Gail J. Austin	01-5830	School Psychologist		760.00
1683576	12/05/2018	Hardware Tech Inc.	01-5800	Maintenance Repairs		405.00
1683577	12/05/2018	Mr. Music Foundation	01-5800	GES Music Class		750.00
1683578	12/05/2018	John Pedroni	01-5800	Tractor repairs		75.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 12/01/2018 through 12/30/2018

Board Meeting Date January 9th, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1683579	12/05/2018	Persinger Architects & Associates Inc.	01-5800	Solar Project 2018-19		1,635.50
1683580	12/05/2018	PG&E	01-5520	Gas & Electricity		4,573.18
1683581	12/05/2018	Purchase Power	01-4352	Purchase Power-Postage		29.99
1683582	12/05/2018	The Scott Technology Group	01-5632	Copier Maintenance & Copies	104.71	
			01-5881	Copier Maintenance & Copies	106.09	210.80
1683583	12/05/2018	Sonoma Co. Office Of Education	01-4310	Graphics, forms, etc.		92.45
1683584	12/05/2018	Standard Insurance Company	01-9575	Life Insurance Premiums 2018-19		233.28
1683585	12/05/2018	3 Chords, Inc. dba Therapy Travelers	01-5830	Speech Therapy Services		675.00
1683586	12/05/2018	United Site Services	01-5560	Portable Restroom		177.74
1685473	12/12/2018	Amazon.com Services, Inc.	01-4210	GNTA Library	59.40	
				Unpaid Sales Tax	.73-	58.67
1685474	12/12/2018	Garrett Hardware And Plumbing	01-4310	Shop supplies	8.67	
			01-4380	Maintenance Supplies	250.95	259.62
1685475	12/12/2018	Home Depot	01-4310	Shop Supplies		170.96
1686060	12/14/2018	AT&T CALNET3	01-5911	Phones		369.08
1686061	12/14/2018	Brelje And Race	01-5884	Well Water Testing		77.00
1686062	12/14/2018	CDE Attn: Accounting Office	13-4710	2018-19 Commodity Orders		173.85
1686063	12/14/2018	Edgenuity, Inc.	01-5840	Site License		348.49
1686064	12/14/2018	Hmh Supplemental Publishers	01-4310	Spec Ed Assessments		206.33
1686065	12/14/2018	Life Works	01-5800	LIFEWORCS COUNSELING FOR 2018-19		2,310.00
1686066	12/14/2018	Major Alarm	01-5882	Security Alarm Service Monitoring		164.50
1686067	12/14/2018	Mandate Resource Services, LLC	01-5832	Mandated Cost Claim Preparation Services		1,000.00
1686068	12/14/2018	Northern Coast Officials Asso	01-5800	Revised Basketball fees		532.00
1686069	12/14/2018	Office Depot	01-4310	Instructional Materials GNTA	36.33	
			01-4350	Instructional Materials GNTA	22.88	59.21
1686070	12/14/2018	Pitney Bowes	01-5600	Postage Meter Rental		166.96
1686071	12/14/2018	Recology Sonoma Marin	01-5560	GES Garbage Disposal Service	356.94	
				GNTA Garbage Disposal Service	555.24	912.18
1686072	12/14/2018	Roberts Mechanical & Elec. Inc	01-5800	Maintenance Repairs		3,841.84
1686073	12/14/2018	Safeway	01-4310	Cash for College night	28.36	
				Culinary Arts	145.10	
				Senior night for soccer	10.85	
			13-4710	Cafeteria/Food Purchases	26.05	210.36
1686074	12/14/2018	School And College Legal Srvcs	01-5200	Training for DAA		45.00
1686075	12/14/2018	Sonoma Co. Office Of Education	01-5200	Title IX Workshop		60.00
1686076	12/14/2018	Sun Solar Electric	01-5800	Prop 39 Solar Project		63,999.54
1686077	12/14/2018	Sysco Food Services of S.F.	13-4390	Cafeteria Food & Other Supplies	341.03	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 12/01/2018 through 12/30/2018

Board Meeting Date January 9th, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1686077	12/14/2018	Sysco Food Services of S.F.	13-4710	Cafeteria Food & Other Supplies	1,431.48	1,772.51
1686078	12/14/2018	Western Exterminator Company	01-5570	GES Exterminator Services	125.00	
				GNTA Exterminator Services	210.50	335.50
1687098	12/19/2018	Elizabeth A. Vega	01-4310	GES Garden Supplies		118.74
1687099	12/19/2018	Adams, Barbara	01-5800	GES Art Program Consultant		1,140.00
1687100	12/19/2018	At&t Mobility	01-5911	Maintenance Cell Phone		34.91
1687101	12/19/2018	Clover Stornetta Farms Inc.	13-4710	Cafeteria Dairy Products		567.00
1687102	12/19/2018	Coastline Produce	13-4710	Cafeteria Produce		395.70
1687103	12/19/2018	Hardware Tech Inc.	01-5800	Maintenance Repairs		185.00
1687104	12/19/2018	Healdsburg Lumber Co.	01-4310	Open PO for Shop Class		16.40
1687105	12/19/2018	Lake Parts/Napa Auto Parts	01-4363	Transportation/Parts	11.90	
			01-4380	Maintenance Parts	32.57	44.47
1687106	12/19/2018	Sysco Food Services of S.F.	13-4390	Cafeteria Food & Other Supplies	206.88	
			13-4710	Cafeteria Food & Other Supplies	2,619.52	2,826.40
1687107	12/19/2018	Zimmerman, Jess A.	01-4362	Transportation Fuel 2018-19	1,430.95	
			01-4370	Maintenance Fuel	129.82	1,560.77
1688262	12/21/2018	Cittali Alcazar	01-5800	MS Volleyball Ref		15.00
1688263	12/21/2018	Kassidy Sani	01-5800	MS Volleyball Ref		15.00
1688264	12/21/2018	Christina L. Menicucci	01-5201	Oct-Nov Mileage		58.86
1688265	12/21/2018	Denise Maram-Mccullough	01-4310	Music Theater Grant		122.77
1688266	12/21/2018	Elizabeth A. Vega	01-4310	Garden supplies		31.23
1688267	12/21/2018	Amazon.com Services, Inc.	01-4210	GNTA Library books	6.71	
			01-4400	Shop Grant/Bandsaw	1,339.93	1,346.64
1688268	12/21/2018	AT&T	01-5911	Fax Numbers		398.12
1688269	12/21/2018	Boys & Girls Club of Central Sonoma County	01-5100	ASES / Boys & Girls Club		30,712.50
1688270	12/21/2018	Bradski, Mark DBA Kid Science Adventures	01-5800	Science Lessons		1,200.00
1688271	12/21/2018	California-American Water Co	01-5530	GES Water		578.76
1688272	12/21/2018	Cloverdale Ace Hardware	01-4380	Maintenance Supplies		70.15
1688273	12/21/2018	CVT	01-9572	Certificated Medical Insurance Premiums		19,052.00
1688274	12/21/2018	Gail Ahlas	01-5800	Leadership Coaching		50.00
1688275	12/21/2018	Office Depot	01-4310	Instructional Materials GNTA	149.26	
				Spec Ed/Athl supplies	83.69	
			01-4350	Instructional Materials GNTA	93.98	
				Open PO for District Office Supplies	11.34	338.27
1688276	12/21/2018	Opperman & Son Inc.	01-4363	Transportation/Bus Maintenance		57.35
1688277	12/21/2018	Persinger Architects & Associates Inc.	01-5800	Solar Project 2018-19		817.75
1688278	12/21/2018	School Specialty	01-4390	Emergency Preparedness		74.98

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 12/01/2018 through 12/30/2018

Board Meeting Date January 9th, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1688279	12/21/2018	School And College Legal Srvcs	01-5823	Legal Services in Excess of Retainer		450.00
1688280	12/21/2018	Scoreboard Service Co.	01-5800	Scoreboard repair parts	544.81	
				Unpaid Sales Tax	39.81-	505.00
1688281	12/21/2018	The Scott Technology Group	01-5632	Copier Maintenance & Copies	300.28	
			01-5881	Copier Maintenance & Copies	304.25	604.53
1688282	12/21/2018	Sonoma Media Investments, LLC	01-5825	District of Choice AD		345.00
1688283	12/21/2018	Spurr	01-5510	Natural Gas		510.92
1688284	12/21/2018	Sun Solar Electric	01-5800	Prop 39 Solar Project		3,200.00
1688285	12/21/2018	3 Chords, Inc. dba Therapy Travelers	01-5830	Speech Therapy Services		2,512.80
1688286	12/21/2018	West County Athletic League	01-5300	Athl Dues		295.00
1688287	12/21/2018	U.s. Bank	01-4310	Cash 4 College Night food	94.89	
				GES ASB Sweatshirts	297.78	
				GES PE Equipment	84.32	
			01-4380	Maint. supplies	12.14	
			01-5200	Superintendent Conference ACSA	650.00	
			01-5800	EDD Service fee	38.28	
				Late Fee	5.95	
				Trans/Oil change	52.41	
			01-9555	Umemployment Q3 2018	208.11	
			01-9557	SDI Q3 2018	1,455.93	
				Unpaid Sales Tax	22.38-	2,877.43
Total Number of Checks					85	175,467.90

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	78	169,284.70
13	Cafeteria Fund	8	6,282.62
Total Number of Checks		85	175,567.32
Less Unpaid Sales Tax Liability			99.42
Net (Check Amount)			175,467.90

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Williams Settlement Quarterly Uniform Complaint Report - October 1, 2018 - December 31, 2018

Education Code §35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

* Required

Name of District *

Geyserville Unified School District

Name and Title of Person Reporting *

Christina Menicucci

Phone Number *

707-857-3592

Email Address *

cmenicucci@gusd.com

INSTRUCTIONAL MATERIALS *

- There were 0 complaints received during this quarter.
- YES, there were complaints, there were complaints resolved and/or there were complaints unresolved - please give detailed information below by listing each complaint and associated solution

TEACHER VACANCY AND/OR MISASSIGNMENT *

- There were 0 complaints received during this quarter
- YES, there were complaints, there were complaints resolved and/or there were complaints unresolved - please give detailed information below by listing each complaint and associated solution

FACILITIES *

- There were 0 complaints received during this quarter
- YES, there were complaints, there were complaints resolved and/or there were complaints unresolved - please give detailed information below by listing each complaint and associated solution

CAHSEE Intensive Instruction and Services *

- There were 0 complaints received during this quarter
- YES, there were complaints, there were complaints resolved/and or there were complaints unresolved - please give detailed information below by listing each complaint and associated solution

January 4, 2019

Geyserville Unified School Board
1300 Moody Lane
Geyserville CA, 95441

Dear Board Members of Geyserville Unified School District,

I am writing this letter with the best interest of the students and families I serve at Geyserville Unified School District.

With the utmost respect, I would like to request extended leave time until the end of the 2018-2019 school year, due to an unexpected turn in my health. I was diagnosed with an autoimmune disease at the end of my pregnancy in May, and it has been a tough battle to say the least. I would like to be at a lower dose with my medication and have more control over my health in order to properly support and serve our students and families to the best of my ability before returning to work.

Unfortunately, there is no official timeline for remission and I would like you to consider the possibility of me not returning to work if my health does not improve. I say this knowing the decisions for the current budget cuts are going to be difficult and I would like you to know where I stand, as there are many uncertainties.

I have considered all the possibilities and respectfully understand the decisions brought forth by all of you.

Thank you for your time and consideration.

Sincerely,



Marcy Flores
Student Services Liaison

Effective 12/03/2018 through 12/05/2018

Fiscal Year 2019

Account	Description	Comment	From	To
JE # BR19-00039 JE Trans Date 12/03/2018 JE Posted 12/03/2018 Comment Move Soccer stipend to correct account				
01-0849-0-1110-4100-1130-360-HSOC	Teachers' Sals,School Spo	CR		2,074.00
01-0849-0-1110-4100-2130-360-hsoc	Instr Aides - E,School Sp	DR	2,074.00	
			2,074.00	2,074.00
JE # BR19-00040 JE Trans Date 12/05/2018 JE Posted 12/05/2018 Comment Kinder John Jordan Grant				
01-0000-0-1110-1000-8699-120-010K	All Other Local,Unrestric	DR		300.00
01-0000-0-1110-1000-4310-120-01k0	Instructional M,Instructi	CR		300.00
Net increase to Appropriations			.00	600.00
JE # BR19-00041 JE Trans Date 12/05/2018 JE Posted 12/05/2018 Comment Field Trip Donation				
01-0000-0-0000-0000-8699-120-FLDT	All Other Local,Unrestric	DR		1,000.00
01-0000-0-0000-0000-8699-240-FLDT	All Other Local,Unrestric	DR		1,000.00
Net increase to Appropriations			.00	2,000.00
JE # BR19-00042 JE Trans Date 12/05/2018 JE Posted 12/05/2018 Comment 2017-18 Every 15 Mins				
01-0000-0-0000-0000-8699-360-1515	All Other Local,Unrestric	DR		1,000.00
Net increase to Appropriations			.00	1,000.00
Total for Org 084			2,074.00	5,674.00
Org 084 Net Increase in Estimated Fund Balance		3,000.00	Net increase to Appropriations	

Resolution 238
RESOLUTION OF THE GOVERNING BOARD OF THE
GEYSERVILLE UNIFIED SCHOOL DISTRICT
REGARDING ACCOUNTING OF DEVELOPMENT FEES
FOR 2017-18 FISCAL YEAR
IN THE FOLLOWING FUND OR ACCOUNT:
CAPITAL FACILITIES FUND # 25 (THE "FUND")
(Government Code sections 66001(d) & 66006(b))

1. Authority and Reasons for Adopting this Resolution.

- A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated October 12, 2015, and is referred to herein as the "School Facilities Fee Resolution" and is hereby incorporated by reference into this Resolution. These resolutions were adopted under the authority of Education Code section 17620 (formerly Government Code section 53080). These fees have been deposited in the following fund or account:

The Geyserville Unified School District Capital Facilities Fund #25 (the "Fund");

- B. Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;
- C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the public no later than December 27, 2018, that this information be reviewed by this Board at its next regularly scheduled board meeting held no earlier than 15 days after they become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has requested it.
- D. The Superintendent has informed this Board that a draft copy of this Resolution (along with Exhibits A and B which are hereby incorporated by reference into this Resolution) was made available to the public on December 18, 2018. The Superintendent has further informed this Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had requested it.
- E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by this Board in its School Facilities Fee Resolution.

2. **What This Resolution Does.**

This Resolution makes various findings and takes various actions regarding the Fund as required by and in accordance with Government Code sections 66001(d) and 66006(b).

3. **Findings Regarding the Fund.**

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2017-18 Fiscal Year:

- A. In reference to Government Code section 66006(b)(2), the information identified in section 1 above is correct;
- B. In further reference to Government Code section 66006(b)(2), this Board has reviewed the annual accounting for the Fund as contained in Exhibit A and determined that it meets the requirements set forth in Government Code section 66006(b)(1);
- C. In reference to Government Code section 66001(d)(1), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified in Exhibit B;
- D. In reference to Government Code section 66001(d)(2), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fees and the purpose for which it is charged;
- E. In reference to Government Code section 66001(d)(3), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put is identified in Exhibit B;
- F. In reference to Government Code section 66001(d)(4), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the approximate dates on which the funding referred to in paragraph e above is expected to be deposited into the appropriate account or fund is designated in Exhibit B; and

- G. In reference to the last sentence of Government Code section 66006(d), because all of the findings required by that subdivision have been made in the fees that were levied in paragraphs c-f above, the District is not required to refund any moneys in the Fund as provided in Government Code section 66001(e).

4. Superintendent Authorized to Take Necessary and Appropriate Action.

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution.

5. Certificate of Resolution.

The foregoing resolution was introduced by Board Member _____, who moved its adoption, seconded by Member _____, and adopted on roll call on this 9th day of January, 2019 at an official and public meeting this 9th day of January, 2019, by the following vote:

Equitz _____

Lopez _____

Marckx _____

Petersen _____

Vacant _____

Ayes: _____

Noes: _____

Absent/Not voting: _____

I hereby certify the foregoing to be a full, true, and correct resolution duly adopted by the Governing Board of the Geyserville Unified School District.

Clerk of the Board, Kim Petersen

Date

EXHIBIT A

**TO RESOLUTION REGARDING
ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR 2017-18
FOR THE FOLLOWING FUND OR ACCOUNT:
The Capital Facilities Fund (the "Fund")**

Per Government Code section 66006(b)(1)(A)-H as indicated:

- A. A brief description of the type of fee in the Fund:
- B. The amount of the fee.
- C. The beginning and ending balance of the Fund.
- D. The amount of the fees collected and the interest earned.
- E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete:
- G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan:

See attachment A for items A ~ G.
- H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

N/A. No refunds or allocations were made pursuant to subdivision (e) or (f) of sections 66001.

EXHIBIT B

**TO RESOLUTION REGARDING
ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR 2017-18
FOR THE FOLLOWING FUND OR ACCOUNT:
Capital Facilities Fund #25 (the "Fund")**

Per Government Code section 66001(d)(1)-(4) as indicated:

- A. With respect to only that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:

- B. See section 3.D of the Resolution.

- C. With respect to only that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows:

- D. With respect to only that portion of the Fund remaining unexpended at the end of the 2017-18 Fiscal Year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account or fund:

See attachment B for A ~ D

GOVERNMENT CODES

§ 66001. Fee as condition of approval; agency requirements

(a) In any action establishing, increasing, or imposing a fee as a condition of approval of a development project by a local agency, the local agency shall do all of the following:

(1) Identify the purpose of the fee.

(2) Identify the use to which the fee is to be put. If the use is financing public facilities, the facilities shall be identified. That identification may, but need not, be made by reference to a capital improvement plan as specified in [Section 65403](#) or [66002](#), may be made in applicable general or specific plan requirements, or may be made in other public documents that identify the public facilities for which the fee is charged.

(3) Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

(4) Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

(b) In any action imposing a fee as a condition of approval of a development project by a local agency, the local agency shall determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

(c) Upon receipt of a fee subject to this section, the local agency shall deposit, invest, account for, and expend the fees pursuant to [Section 66006](#).

(d)(1) For the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, the local agency shall make all of the following findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

(A) Identify the purpose to which the fee is to be put.

(B) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

(C) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in paragraph (2) of subdivision (a).

(D) Designate the approximate dates on which the funding referred to in subparagraph (C) is expected to be deposited into the appropriate account or fund.

(2) When findings are required by this subdivision, they shall be made in connection with the public information required by subdivision (b) of [Section 66006](#). The findings required by this subdivision need only be made for moneys in possession of the local agency, and need not be made with respect to letters of credit, bonds, or other instruments taken to secure payment of the fee at a future date. If the findings are not made as required by this subdivision, the local agency shall refund the moneys in the account or fund as provided in subdivision (e).

(e) Except as provided in subdivision (f), when sufficient funds have been collected, as determined pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of [Section 66006](#), to complete financing on incomplete public improvements identified in paragraph (2) of subdivision (a), and the public improvements remain incomplete, the local agency shall identify, within 180 days of the determination that sufficient funds have been collected, an approximate date by which the construction of the public improvement will be commenced, or shall refund to the then current record owner or owners of the lots or units, as identified on the last equalized assessment roll, of the development project or projects on a prorated basis, the unexpended portion of the fee, and any interest accrued thereon. By means consistent with the intent of this section, a local agency may refund the unexpended revenues by direct payment, by providing a temporary suspension of fees, or by any other reasonable means. The determination by the governing body of the local agency of the means by which those revenues are to be refunded is a legislative act.

(f) If the administrative costs of refunding unexpended revenues pursuant to subdivision (e) exceed the amount to be refunded, the local agency, after a public hearing, notice of which has been published pursuant to [Section 6061](#) and posted in three prominent places within the area of the development project, may determine that the revenues shall be allocated for some other purpose for which fees are collected subject to this chapter and which serves the project on which the fee was originally imposed.

(g) A fee shall not include the costs attributable to existing deficiencies in public facilities, but may include the costs attributable to the increased demand for public facilities reasonably related to the development project in order to (1) refurbish existing facilities to maintain the existing level of service or (2) achieve an adopted level of service that is consistent with the general plan.

§ 66006. Local agency improvement fees; public availability of account or fund information

(a) If a local agency requires the payment of a fee specified in subdivision (c) in connection with the approval of a development project, the local agency receiving the fee shall deposit it with the other fees for the improvement in a separate capital facilities account or fund in a manner to avoid any commingling of the fees with other revenues and funds of the local agency, except for temporary investments, and expend those fees solely for the purpose for which the fee was collected. Any interest income earned by moneys in the capital facilities account or fund shall also be deposited in that account or fund and shall be expended only for the purpose for which the fee was originally collected.

(b)(1) For each separate account or fund established pursuant to subdivision (a), the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

(A) A brief description of the type of fee in the account or fund.

(B) The amount of the fee.

(C) The beginning and ending balance of the account or fund.

(D) The amount of the fees collected and the interest earned.

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of [Section 66001](#), and the public improvement remains incomplete.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

(H) The amount of refunds made pursuant to subdivision (e) of [Section 66001](#) and any allocations pursuant to subdivision (f) of [Section 66001](#).

(2) The local agency shall review the information made available to the public pursuant to paragraph (1) at the next regularly scheduled public meeting not less than 15 days after this information is made available to the public, as required by this subdivision. Notice of the time and place of the meeting, including the address where this information may be reviewed, shall be mailed, at least 15 days prior to the meeting, to any interested party who files a written request with the local agency for mailed notice of the meeting. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service.

(c) For purposes of this section, "fee" means any fee imposed to provide for an improvement to be constructed to serve a development project, or which is a fee for public improvements within the meaning of subdivision (b) of [Section 66000](#), and that is imposed by the local agency as a condition of approving the development project.

(d) Any person may request an audit of any local agency fee or charge that is subject to [Section 66023](#), including fees or charges of school districts, in accordance with that section.

(e) The Legislature finds and declares that untimely or improper allocation of development fees hinders economic growth and is, therefore, a matter of statewide interest and concern. It is, therefore, the intent of the Legislature that this section shall supersede all conflicting local laws and shall apply in charter cities.

(f) At the time the local agency imposes a fee for public improvements on a specific development project, it shall identify the public improvement that the fee will be used to finance.

GEYSERVILLE UNIFIED SCHOOL DISTRICT

Annual and Five-Year Fee Report, 2017-18

Governing Board Meeting, January 9, 2019

Capital Facilities Fund

ATTACHMENT A

I. THE DISTRICT PROVIDES THE FOLLOWING INFORMATION IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 FOR THE 2017-18 FISCAL YEAR

(A) BEGINNING BALANCE **\$187,451**

(B) FEES COLLECTED

Level 1, last increased 10/12/2015

	Square Footage			
1 Residential @\$3.36/sq.ft. (after to 10/12/2015)	6320	\$	21,235.20	
		\$	-	
2 Commercial @0.54/sq.ft. (after to 10/12/2015)	8938	\$	4,826.52	
		\$	-	
Total				\$26,062

4 INTEREST EARNED **\$2,893**

TOTAL INCOME **\$28,955**

(C) FUNDS EXPENDED

- 1
- 2
- 3

TOTAL EXPENDITURES **\$0**

(D) ENDING FUND BALANCE **\$216,406**

ATTACHMENT B

II. PROJECTS PROPOSED IN THE NEXT FIVE YEARS FOR WHICH FEES WILL BE EXPENDED

A. The fees are collected on new residential and commercial development within the District to fund school facilities required to serve students generated by new development. The fees will be used to fund construction and construction and reconstruction (modernization) of school facilities and provide interim housing as necessary.

B. RELATIONSHIP BETWEEN FEES COLLECTED AND PURPOSE FOR WHICH THEY ARE COLLECTED

There is a reasonable relationship between fees charged and the need for construction and reconstruction (modernization) of school facilities. The School District does not have adequate facilities to accommodate student from new development. The fees collected do not exceed the cost of providing adequate school facilities.

C. SOURCE OF FUNDING

Sources of Funding	Amount of Funding Anticipated to be Received to Complete Financing of School Facilities
1. Building Fund (Bond) - Available balance as of 12/18/18 for Geyserville Elementary School building replacement	114 <i>cash balance</i>
2. Special Reserve for Capital Outlay, cash balance as of 12/18/18	1,894 <i>cash balance</i>
3. School Facility Fees Level 1 available cash balance 12/18/18	228,272 <i>cash balance</i>
6. Total Funding (Anticipated)	\$ 230,280

1. PROJECT NAME: Geyserville Unified School District Building Replacement

ESTIMATED TOTAL COST OF PROJECT: \$2,950,000

Estimated Cost of Project	Source of Funds	Anticipated Commence Project
1. GES School Office/Staff Room	\$ 1,400,000	TBD
2. GNTA Portable classroom replacement - Developer Fees	250,000	TBD
3. Multi-use room replacement -Building Bond Fund & Developer Fees	1,300,000	Completed 2017-18
Total ESTIMATED COST OF PROJECT	2,950,000	TBD

2. OTHER PROJECTS

Estimated Cost of Project	Source of Funds	Anticipated Commence Project
1		
2		
3		
Total ESTIMATED COST OF PROJECT	-	