

GEYSERVILLE NEW TECH ACADEMY

1300 Moody Lane, Geyserville, CA 95441
(707) 857-3592 / (707) 433-3208 fax (707) 857-3071

- Geyserville Unified District Office
 - Middle School (grades 6th-8th)
 - High School (grades 9th-12th)
-
- Buena Vista High School (grades 9th-12th)

District Vision Statement

Geyserville Unified School District as a whole is committed to providing the opportunity for all students to acquire the skills and values necessary to become responsible and contributing adults in our community and beyond.

We believe true excellence results from the collaboration of a passionate, committed staff, involved families, and the broader community.

GEYSERVILLE NEW TECH ACADEMY

Welcome to Geyserville New Tech Academy! The staff at Geyserville New Tech Academy is proud to provide the community of Geyserville with a school dedicated to quality education. We see our job as providing a strong academic and career based program to prepare your student for the future. We, the entire staff, are strongly committed to this goal.

Mission Statement

The mission of Geyserville is to produce within a safe and caring environment, educated, compassionate citizens who achieve and perform at all levels of learning, are prepared to live fulfilling lives and contribute to their community and the world in which they live. Our well-qualified and caring faculty and staff challenge each student to his or her highest potential in this life long pursuit of learning, excellence and service to others.

School Vision For Ideal Graduate:

Geyserville New Tech Academy's goal is to guide its students through a meaningful and challenging standards-based curriculum. As a result, each graduate will become a lifelong learner capable of developing and planning a course of action; and have the perseverance and competency to succeed.

New Tech Student Learner Outcomes

Balanced Scholastic Achievers = Knowledge and Thinking

Students will strive to meet or exceed proficiency standards on State testing and curricular testing while keeping a focus on creative and critical thinking.

Responsible Citizens = Agency

Students will treat others with respect and work to improve life for themselves, their school and the greater community by conducting themselves as life-long learners and informed world citizens.

Objective thinkers = Knowledge and Thinking

Students will be able to differentiate between fact and opinion; conduct extensive balanced research; evaluate their sources using internet technology.

Natural Communicators = Oral and Written communication

Students will be comfortable expressing their opinions and sharing their knowledge in written, spoken and on-line formats.

Collaborative learners = Collaboration

Students can work effectively and efficiently in groups towards established goals and present their work in a professional manner.

High Quality Producers = Project Based Learning achieves this goal

Students will develop, create and assess intellectual, artistic and professional quality work while implementing appropriate 21st century skills and technology.

Outstanding Graduates = will be students who have mastered the above

Students who are prepared for the career and college paths.

This year we will be continuing our block schedule and common planning day each Wednesday

Common Planning Time

The Geyserville School Board and Administration want to continue to develop excellent programs for students. We will be holding a common planning time each Wednesday throughout the District. The purpose of the common planning time is for teachers to do team planning, coordinate schoolwide themes, and meet to address student issues and program needs.

GEYSERVILLE NEW TECH ACADEMY BELL SCHEDULES 2017-18

Monday, Tuesday, Thursday, Friday Schedule

7:57	First Bell	
8:00-9:30	Per 1/ 2	(90 min)
9:30-9:50	BREAK	(20 min)
9:53-11:23	Per 3/ 4	(90 min)
11:23- 11:53	LUNCH	(30 min)
11:56 – 1:26	Per 5	(90 min)
11:56 – 1:26	Per 6	(90 min)
1:29 -2:20	Per 7	(51 min) Middle School dismissed
2:23 – 3:15	Advisory	(52 min) High School dismissed

Wednesday Schedule

7:57	First Bell	
8:00-9:02	Per 1/ 2	(62 min)
9:05-10:07	Per 3/ 4	(62 min)
10:07-10:27	BREAK	(20 min)
10:30-11:30	WORKSHOPS	(30 min)
11:30-12:00	LUNCH	(30 min)
12:03-12:57	Per 5/6	(54 min)
1:00-1:43	Per 7	(43 min) HS and MS dismissed

No Advisory on Wednesday

Assembly/Rally Schedule

7:57	First Bell	
8:00-9:30	Per 1/ 2	(90 min)
9:30-9:50	BREAK	(20 min)
9:53-11:23	Per 3/ 4	(90 min)
11:23- 11:53	LUNCH	(30 min)
11:56 – 12:31	Rally/Assembly	(35 min)
12:33 – 1:25	Per 5	(52 min)
12:33- 1:25	Per 6	(52 min)
1:28 – 2:20	Per 7	(52 min) Middle School dismissed
2:23 – 3:15	Advisory	(52 min) High School dismissed

GENERAL INFORMATION

ACTIVITY ELIGIBILITY REQUIREMENTS

Students participating in inter-scholastic athletic competition, spirit squad, student body offices, class offices, Ballet Folklorico, and other similar activities are affected by these regulations:

- I. Students entering Geyserville Middle or High School from other schools shall be eligible according to current California Interscholastic Federation rules. All students promoted from grade 8 are initially eligible.
- II. Students must maintain a 2.00 grade point average in order to be eligible. The 2.00 grade point average shall be computed at the end of each quarter. Students must be progressing towards graduation requirements in order to maintain eligibility.
- III. Academic requirements are as follows:
 1. A student must maintain minimum passing grades, which is defined as at least a 2.00 grade point average in all enrolled courses on a 4.00 scale.
 2. A student must be making minimum progress towards meeting graduation requirements.
 3. Probationary period: A student who has received a grade of F in any class will be placed on a five (5) week probationary period. If the grade has not improved by the time of progress reports, the student will become ineligible to participate. A review of eligibility will be considered by school administration at the end of the 5 week probationary period.
 4. Students not meeting the above requirements will be declared ineligible until the next grading period.
- IV. A student must be in regular attendance **the full day** of the scheduled event in order to be able to participate. If the game or event is not on a school day, the full-day attendance rule applies to the last day of school preceding the event.
- V. "In regular attendance" means the following: attendance in school day except for (1) funeral, (2) Dental or medical appointment with a note from the doctor or dentist's office verifying that the visit was not for an illness which kept the student out of school that day, but for some previous reason for which an appointment was made at least two days in advance. This regulation may be appealed by the principal.
- VI. High School students must complete a total of **10 hours each year** in a community service project. If a student does not complete 10 hours within the school year he/she will not be able to participate in any extra curricular activities the following year until the hours are completed. (Board Policy 6146.1A)
- VII. Middle and High School students participating in athletics (including practice) must first pass a physical exam. A copy must be on file.

ATTENDANCE

School attendance in California is required by law.

If your child is ill we do not want them to come to school. However, if they are no longer contagious we encourage them to return.

Unless exempted, all California students must attend school in a regular full-time program or a continuation program until they are 18 years of age or graduated from high school. If a student is absent, the school must be notified of the reason for the absence.

For the purposes of our school attendance policy and academic requirements, we will maintain records on excused and unexcused absences.

Excused Absence: An excused absence is defined under Board Policy. The teacher is to allow a student to make up the work missed during absences, to the degree it is possible for such work to be completed. A student who is absent one day will have 1 day to make up work. It will be the responsibility of the student to find out what work was missed in class. If missed work is not made up in the allowed time, the student's grade may be affected.

An excused absence shall be granted for the following reasons:

1. Personal illness
2. Quarantine under city or county direction
3. Medical, dental, optometry, or chiropractic services. Students are strongly urged to make appointments during non-school hours.
4. Attending funeral services for an immediate family member
5. Exclusion for not having been properly immunized; such absence is excused for not more than five school days
6. Jury duty

Unexcused Absence: If a student misses class without an excuse he/she will not be allowed to make up missed work. Subsequently, the student's grade will be affected. Unexcused absences include, but are not limited to the following:

1. Oversleeping
2. Cut
3. Family vacations (please refer to Independent Study Guidelines)
4. Any absence which is not cleared within 3 days after the student returns to school

Reporting an Absence:

Following an absence, all students, regardless of age, must bring a note from a parent or guardian to the office to get an absence slip before being admitted back in to school. Parents may also call the school or email the school secretary. Students will not be admitted to class without an absence slip from the office. If the absence is justified, the parent/guardian has three (3) days to clear the absence. If the absence is not cleared with appropriate documentation within three (3) days, it remains on the student's attendance record as an unexcused absence.

SARB (School Attendance Review Board)

Students and parents are referred to SARB if they have persistent problems in school relating to attendance or behavior, and when the normal avenues of classroom, school and district intervention do not resolve the situation. Both parents and students are subject to prosecution under the Ed. Code for the State of California if an attendance problem persists.

Independent Study If you know you will be out of town for more than 5 days, check with the office (at least one week in advance) to make sure the reason for Independent Study meets the State of California Ed. Code guidelines and that the necessary paperwork can be processed.

Remember that a student's presence in class is extremely important. Missing lectures, labs or other hands on assignments may affect a student's overall grade.

BUS TRANSPORTATION

Riding the bus is a privilege; improper conduct on the bus may result in that privilege being denied. Bus citations will be issued for inappropriate behavior.

CAFETERIA

Geyserville New Tech Academy has a hot breakfast and lunch program available. Please check with Food Services or the office if you think you may qualify for free or reduced priced meals. Cafeteria trays are not allowed beyond the outside patio area. Microwaves are available for student use.

CELL PHONES ON CAMPUS

Cell phone use during the school day is limited to break and lunch times. There is a great potential for nuisance, distraction of students and lost phones. As with all personal property, we will not be responsible for loss or damage of cell phones. If a student has their cell phone out during class time, the teacher will confiscate it and a parent/guardian must pick it up at the end of the school day. If a student's phone has been confiscated more than 3 times they will have to turn in their phone to the office before school starts and may pick it up at the end of the day.

CLOSED CAMPUS RULE

To provide for student safety, Geyserville Educational Park is a closed campus. Students cannot leave campus unless a parent/guardian checks them out of school at the front office. Any student, who violates the closed campus rule, is subject to disciplinary action. (see Discipline Policy-Willful Disobedience). Board policy allows seniors to leave campus as long as parents/guardians have signed an OFF CAMPUS PRIVILEGE form on file in the main office.

CARE OF SCHOOL PROPERTY

School property (e.g., books, equipment, uniforms, etc.) must be returned in a reasonable condition when recalled by the teacher or coach. You are responsible for all school materials entrusted to you. You will be charged a replacement fee for lost or damaged materials.

CHEATING

If you are guilty of cheating, the teacher will collect your paper and mark an F for the work; Parent/Guardians will be notified by the administration (See discipline policy Willful Disobedience).

CSF/CJSF

The purpose of the California Scholarship Federation and the California Junior Scholarship Federation, a statewide organization, is to foster high standards of scholarship, service, and citizenship on the part of students of California's public and private high schools and junior high schools. Membership is based on grades earned during the preceding semester. Please see the CSF/CJSF advisor for information regarding the requirements for membership.

DAILY BULLETIN

Announcements for the daily bulletin must be submitted on a bulletin form to the office by 8:00 a.m. on the day you want it to appear. Club or class advisors must sign the bulletin forms. The bulletin will be read daily. Listen carefully! The bulletin will be posted on the school website (www.gusd.com).

DANCES/EVENING SCHOOL EVENTS

Middle school dance are for Geyserville students only. Guests are not allowed. Dances will be held between the hours of 3:30 and 6:00 p.m.

High School dances are in the evening, and are usually held between 8:00 and 11:00 p.m. Guests are allowed with approval from the administration and the parent of Geyserville students. A Guest Pass must be filled out one week prior to the dance. Guest passes are available in the front office. If the guest is no longer in high school or over the age of 18, a copy of the guests' driver's license must be attached to the Guest Pass. No one over the age of 20 will be allowed to attend the dance.

DETENTION

Your teacher may detain you in the classroom at break or lunch for incomplete work, homework, or inappropriate behavior.

Administrative Detentions will be assigned as needed. If further consequences are necessary students may be assigned On Campus Suspension or Home Suspension, depending on the severity of the infraction. Please refer to the Behavior Expectations and Disciplinary Policy.

DRUG/ALCOHOL POLICY

The Geyserville Unified School District Board has declared Geyserville New Tech Academy to be a drug-free zone. Any student under the influence or in possession will be suspended from school and may face expulsion. The sheriffs department will be notified. Students selling or attempting to sell any controlled substance will face a five-day home suspension, police report, and will be recommended for expulsion. (see Discipline Policy) Smoking, including the use of e-cigarettes or chewing tobacco on school grounds is not allowed and will be dealt with according to the school discipline policy.

EMERGENCY PROCEDURE CARD

A blue emergency procedure card is included in your first day packet. It must be completed and returned to the office within 5 school days. Please be aware that emergency procedure cards need to be kept current to ensure accurate and expedient contact information in case of emergency.

FIELD TRIPS/Eligibility

To be eligible to take part in a **non-academic** field trip, students must have a **minimum of a 2.0 GPA** as of the last grading period and all passing grades. That means, **F's are not allowed**. Also students must have had no more than 2 referrals up to the day before the field trip and they are following our three expected norms: trust, respect and responsibility. A non-academic field trip experience can be made up in the classroom if a student does not attend.

For all **academic** field trips, the trip must be part of a project and/or a college tour and students must have a **minimum of a 1.0 GPA** as of the last grading period. Also students must have had no more than 2 referrals up to the day before the field trip and they are following our three norms: trust, respect, and responsibility. An academic field trip is an experience that cannot be mad up in the classroom. If an instructor has a concern for a certain student, then the decision to allow the particular student to go on any field trip will be handled at the discretion of the teacher or teachers. (Examples would be if a student is failing across the board; if a student is failing because of an extended family emergency or a long illness, etc.)

School rules apply on field trips. Inappropriate conduct on a field trip will result in parents being called to pick up their student, and he/she will not be eligible for a following trip.

Students who choose not to participate on a required field trip are still required to attend school, and will be required to complete a teacher or administrator assigned packet in lieu of the trip.

FIGHTING

Students are expected to settle differences without resorting to physical attacks of any kind, including pushing, shoving, hitting, or verbal abuse. See the principal or counselor for help; often communication clears up the problem. (see Discipline Policy)

FOOD AND DRINK

Food and drink are not to be consumed in classroom during class time. This rule does not apply when teachers have planned a legitimate teaching objective which requires the preparation and/or use of food during the regular class.

Gum is not allowed anywhere on campus!

GRADING SYSTEM

ACADEMIC

A - Excellent B - Above Average C - Average D - Below Average F - Fail (no credit earned)

INC - Incomplete - becomes an F if work is not completed within 2 weeks

(An **INC** is given when a student has been absent due to a prolonged illness or at the discretion of the principal. If a student is absent the day of a final then the Excused Absence policy is put into effect allowing 1 day to make up the work)

Grade is determined by:

Agency

Indicators of taking ownership over one's learning:

- **Meet benchmarks**
- **Seek feedback**
- **Tackle and monitor learning**
- **Actively participate**
- **Build relationships**
- **Impact self & community**

Oral Communication

The ability to communicate knowledge and thinking through effective oral presentations.

Written Communication

The ability to effectively communicate knowledge and thinking through writing by organizing and structuring ideas and using discipline appropriate language and conventions.

Collaboration

The ability to be a productive member of diverse teams through strong interpersonal communication, a commitment to shared success, leadership, and initiative.

Knowledge & Thinking

The ability to reason, problem-solve, develop sound arguments or decisions, and create new ideas by using appropriate sources and applying the knowledge and skills of a discipline.

STUDENT SERVICES LIAISON

Services are available for College and Career Counseling. Please make an appointment by contacting the front office.

HEALTH SERVICES

The School Nurse is at school once or twice a month. If you would like to see her, please make an appointment in the office.

Counseling Services are also so available. Please contact the office for more information.

If you become ill in class, get a pass and come to the office. A call home will be made. You cannot be sent home unless there is parental permission. If it becomes necessary for you to take any form of prescribed medication at school, an Authorization for Administering Medication must be on file in the office. Forms may be obtained in the school office. Students may take non-prescription medication with a written note from a parent. All medications must be kept by the school secretary.

HOME/SCHOOL COMMUNICATION

If you should have any questions or concerns regarding academic progress or the school's program, the following procedures should be followed:

- 1) Communicate directly with the teacher.
- 2) If the problem is not resolved, make an appointment to meet with the teacher and the principal.
- 3) If the problem still is not resolve submit a written description of the situation to the superintendent's office.
- 4) The last recourse is to request a meeting with the Board of Trustees.

Appointments to meet with the teacher or principal may be made through the school office (857-3592) between 8:00 a.m. and 4:00 p.m.

HONOR ROLL

To qualify for the Honor Roll, you must achieve at least a 3.0 AGPA (Academic Grade Point Average) or higher. Students who achieve a 3.0 AGPA or higher for three out of four quarters will be honored at a special ceremony at the end of the year.

INDEPENDENT STUDY

The Independent Study Program enables students to maintain grade and credit status when they are away from school for more than five days. Contracts must be completed at least five days prior to leaving, and are available from the school secretary.

LIBRARY SERVICES

The library is a quiet place to read or study. Rules are posted. The library is open daily. Hours are posted.

LOCKERS

A locker is issued to you at the beginning of the school year. You are responsible for keeping it clean inside and out. Any locker malfunction should be reported to the office, You are cautioned against giving others your combination or sharing your locker. Do not keep money or other valuables in your locker. **THE SCHOOL IS NOT RESPONSIBLE FOR ANY ITEMS LOST OR STOLEN.**

LOST AND FOUND

Articles found in and around the school should be turned in to the library where owners may claim their property. If you have lost something, you may wish to place an announcement in the bulletin. Items not claimed from Lost and Found will be donated to charitable organizations at Thanksgiving, Winter Recess, Spring Recess and the end of the school year.

MESSAGES AND PHONES

To avoid unnecessary classroom disruptions, **we do not deliver messages to students except in emergencies.** The nature of all such emergencies must be established prior to the delivery.

The same holds true for phone usage. School phones are to facilitate the conducting of school, not personal business. Please make pick-up arrangements with your child before they leave home.

Classroom phones are not for student use.

OFF LIMIT AREAS

For your safety, you must stay in supervised areas. Off limit areas are parking lots, behind the gym, baseball/softball dugouts, the continuation building, and posted areas inside the main building.

Students are not allowed in the front of the school or side grass area during break or lunch.

Geyserville New Tech Academy is a CLOSED Campus.

PUBLIC DISPLAYS OF AFFECTION

The following are permissible displays of affection at school:

- a) Holding hands
- b) One arm around shoulder or waist.

Violation of the rule will result in:

- 1) warning /parent notification
- 2) detention

PARENT TEACHER CONFERENCE

Parent Teacher conferences for Middle/High School students can be requested by parents, students or a staff member to discuss the student's progress and any concerns parents may have. Please feel free to contact the teacher to set up a conference at his/her free time (prep period).

PARKING LOT

For your safety, the parking lot and cars in the parking lot are off limits during the school day. Students must have permission from a teacher or administrator to go to their cars for any reason.

PARKING PERMIT

Students driving to school and parking the vehicle on school grounds must apply for a parking permit. A parking permit will be issued upon proof of the following: valid California Driver's license, current vehicle registration, automobile insurance and parent signature. While parked on campus, all vehicles must display a parking permit, issued by the District.

PERMISSION TO SIGN NOTES (Students 18 years and older)

Students 18 years and older who reside with their parents or guardians will be considered to have the **same status** as any other student in the Geyserville Unified School District and will be expected to follow all school rules concerning absences, tardies, notes, excuses, check-out and check-in etc. Students 18 years old and older who reside independently and who have been legally emancipated from their parents/guardians must supply proof to the Principal. Approved students living independently, are expected to follow all school rules, but may write their own absence notes.

PHYSICAL EDUCATION PARTICIPATION

If a student is enrolled in a physical education class, participation is required.

When a medical problem exists, a parent may excuse you from participation for three days; a doctor's note is required thereafter. You must report and dress for P.E. class everyday, whether you participate or not. The State of California for graduation requires two years (20 credits) of High School physical education.

PROGRESS REPORTS

If you are receiving a grade of D or lower in any subject, a progress report will be mailed home. Progress reports are mailed home quarterly.

REPORT CARDS

Report cards are mailed home on a quarterly basis approximately two weeks after the grading period has ended.

SCHOOL OFFICE

School office hours are 7:45 a.m. to 4:00 p.m. daily. The school office is off limits unless you have specific business with the counselor, principal, or secretary. Due to the confidential nature of school business, the principal and secretary's desks are off limits to students. Forms and calendars of school activities are located in the office.

SEARCH AND SEIZURE

School officials may conduct searches when there are reasonable grounds or suspicion that the search will uncover evidence that the student may have violated the law or school rules, or placed the health and safety of students or school employees in jeopardy. In all such cases of search, the search must be within the school personnel's regular scope of duties, and any property seized must be reported to the student immediately.

SPORTS

Activity eligibility rules apply for sports participation (see "Activity Eligibility"). Sports offered at Geyserville New Tech Academy are:

High School

Co-Ed Soccer
Volleyball
Boys Basketball
Girls Basketball

Baseball
Softball

Cheerleading

Tennis and Golf

Middle School

Co-Ed Soccer
Girls Volleyball
Boys Basketball
Girls Basketball

STUDENT INSURANCE

This year the Geyserville School District pays for student accident insurance for school time. However, this coverage is not in effect during the summer. If parents wish to pay for an optional 24 hour coverage plan, please contact the school office. Coverage is a maximum of \$25,000.00 with the \$100.00 deductible to be paid by the student's parent or guardian.

STUDENT STUDY TEAM

At the request of Geyserville School Staff, student study teams comprised of teachers, specialists and administrators meet to consider the needs of individual students and suggest interventions to help teachers in the instruction of the student.

SUSPENSIONS

Class Suspension

You may be suspended from a class by your teacher for the rest of a period and from that class the next day for inappropriate behavior. You will be assigned administrative detention time in addition to the period you sat out. A Student Behavior referral will be written and the teacher will notify your parents and administrator. A parent conference may be scheduled.

School Suspension

The principal, the principal's designee, or the superintendent may suspend a student from school for no more than five (5) consecutive days. An informal conference will be held. The student will be given the opportunity to present his or her version and evidence. Whenever practical, the referring staff will attend.

A student who is on home suspension will not have the opportunity to make up missed work.

A suspended student is not to be on campus or participate in any school activities. A parent conference will be held before or upon returning to school (within 2 days).

Suspended students are not to participate in extra curricular activities or attend school functions during days of suspension.

TARDIES

Students are expected to be prepared and on time to class. If a student is tardy they must go to the front office for a tardy slip to give to their teacher. Three Unexcused tardies will result in a detention.

TEXTBOOKS

All textbooks are loaned to students to use during the school year. You are responsible for replacement costs for damaged or lost books. Students who are unable to meet the monetary obligation will need to contact the principal as soon as possible.

TITLE IX REGULATIONS

In compliance with Title IX of the Education Amendments of 1972, the Geyserville Unified School District does not discriminate on the basis of sex in the admission of student to school programs, in its education programs or activities, or in the recruitment and employment of personnel.

Our students have a right to a nonsexist education. A law called Title IX prohibits the school from discrimination on the basis of sex. Females and males are guaranteed equal treatment under the law in:

- Admission to schools
- Student rules and regulations
- Financial Aid
- Employment
- Sexual harassment
- Counseling and guidance
- Student services and benefits
- Athletics and competitive sports
- Policies relating to marital and parental status
- Entrance to courses (including P.E. and Vocational Education)

VANDALISM/THEFT/PROPERTY DAMAGE

Our school buildings and grounds are beautiful; those who destroy or vandalize them will be required to pay for losses or damages. If you willfully destroy or steal school property, suspension and subsequent expulsion may be necessary. The parents/guardian having custody or control of a minor who commits an act of vandalism against the school or District will be held financially liable.

VEHICLES SUBJECT TO SEARCH California Vehicle Code Section 2113 (a)

By entering any Geyserville Unified School district property, the person driving any vehicle is deemed to consent to a complete search of the vehicle, all its compartments and contents, by school officials for any reason at any time. This notice applies to all vehicles of any type and is in force 24 hours a day.

VISITORS

Student visitors are not permitted on campus during the school day. Parents are always welcome. We ask that an appointment be made to see a teacher, counselor, administrator, or visit a classroom. Parents, classroom speakers and invited guests must register in the main office upon arrival and wear a name tag in clear sight. Small children should not be brought to school.

Shadowing a Geyserville student for a day will only be allowed if the parent of the student has contacted the principal regarding possibly becoming a Geyserville student. Alumni students can be on campus during lunch only, or if special arrangements have been made with the administration.

**GEYSERVILLE UNIFIED SCHOOL DISTRICT
DRESS POLICY
THE DRESS POLICY IS IN EFFECT AT ALL SCHOOL-SPONSORED EVENTS**

The dress code at our school is practical. All clothing shall be within the bounds of decency and good taste as appropriate for school. Clothing that is disruptive to the learning environment will not be permitted. Garments must be sufficient to conceal the undergarment at all times. **Cleavage cannot be visible.** The following is a guideline of appropriate and acceptable school clothing.

1. Shoes must be worn at all times. Pajamas and bedroom slippers are prohibited.
2. Dark glasses or sunglasses may not be worn inside the school.
3. Hats, beanies and hoods are not allowed during all-school assemblies, activities or in the classrooms. Hats must be free of anything, which would denote drugs, alcohol, violence or any kind of gang affiliation.
4. Dress, skirt and short length must be mid- thigh or longer.
5. Backpacks and binders must be free of graffiti.

The following are not allowed on campus or at any school sponsored event:

1. No tank tops "see through" or "fish net" type of blouse, shirt, spaghetti straps, and short-crop tops, tube tops, bare midriiffs, muscle shirts, spandex pant/shorts or sports bras may be worn.
2. No low-cut or revealing clothing not conducive to a school environment will be allowed. **Cleavage cannot be visible.** Shirts must be worn at all times.
3. Any clothing, apparel, jewelry, accessory, notebook, personal belonging, or manner of grooming, which, by virtue of its color, arrangement, trademark, or attribute, denotes membership in gangs, advocates drug or alcohol use, sex, violence or disruptive behavior is prohibited.

CONSEQUENCES:

Students are expected to come to school ready to learn. If a student is dressed inappropriately, these steps will be followed:

1. Student will be counseled as to inappropriate dress. If student can remedy the situation by putting on or removing an item of clothing, he or she will be allowed to do so.
 2. If the above is not possible, the student will be sent with a pass to the principal. On an individual basis, the student may be sent home to remedy the situation. A letter to the parent/guardian will be sent notifying them of the infraction.
- 2nd infraction will result in a school detention and parent notification.

GEYSERVILLE NEW TECH ACADEMY BEHAVIOR EXPECTATIONS

"Our purpose at Geyserville New Tech Academy is to enable students to pursue excellence, make sound, informed, ethical decisions, and learn to be responsible, productive citizens of the future."

STUDENTS WILL:

- Follow dress policy
- Not wear sunglasses in the school building
- Remain on campus during the school day
- Attend all classes on time with appropriate materials
- Be courteous, respect others, their property, and their right to learn
- Maintain a clean and orderly campus
- Eat only at designated times and areas
- Refrain from riding bicycles and skateboards on campus
- Stay within supervised areas
- Refrain from possession of the following articles:
 - a. water pistols
 - b. water balloons/water pistols
 - c. any items inappropriate to a school setting (i.e. pillows, blankets, stuffed animals)
 - d. permanent markers of any kind
 - e. audio equipment not allowed at school
 - f. any articles which might suggest gang affiliation
 - g. cigarette lighters, matches, E-Cigarettes
- Adhere to all the laws of the State of California prohibiting the following:
 - a. weapons
 - b. fighting
 - c. stealing
 - d. crimes against school personnel
 - e. crimes against school property
 - f. alcohol, tobacco, drugs, and other chemical substances
 - g. profanity
 - h. hazing/harassment/racial slurs/sexual harassment
 - i. gambling
 - j. disobedience (defiance of authority)
 - k. fireworks

CONSEQUENCES MOST COMMONLY USED:

Students who break a rule in the behavior code will be subject to one or more of the following consequences.

1. Receive a warning from a staff member
2. Have a student-teacher conference or a parent-student-teacher conference
3. Be given a Behavior referral with possible detention
4. Receive On Campus Suspension
5. Receive a Home Suspension for one or more days

GEYSERVILLE NEW TECH ACADEMY DISCIPLINARY POLICY

DISCIPLINARY CONSEQUENCES FOR BEHAVIOR VIOLATION OF THE CODE OF CONDUCT:

The following disciplinary actions are what you can expect to receive if you violate the student discipline policy while on school grounds, while going to or from the school, or while going to or coming from a school-sponsored activity.

VIOLATION	CONSEQUENCE
Act of Violence (48900-a)	
A. Fighting 1. Mutual Combat - fight between two students 2. Attack upon a student 3. Attack upon an adult	*3 to 5 days Home Suspension 5 days Home Suspension, police report Recommendation to expel, police report
B. Threatening to cause physical harm 1. Threatening a student 2. Threatening school personnel	Resolvable - Conflict Management *Minor - OCS *Major - Home Suspension
C. Hazing Harassment/Racial Slurs/Sexual Harassment	*1 to 5 days Home Suspension
Weapons and Dangerous Objects (48900-b)	
A. Possession of a weapon (knife, gun, sharp object, club, makeshift item, stun gun, or any object which could inflict injury)	5 days Home Suspension, police report, and recommendation to expel
B. Use of weapon in a fight	5 days Home Suspension, police report, and recommendation to expel
C. Possession and/or sale of explosives/fireworks	*1 to 5 days Home Suspension
D. Use of explosives or fireworks	3 to 5 days Home Suspension, police report and recommendation to expel
E. Possession of look-alike gun	3 to 5 days Home Suspension, police report, and possible recommendation to expel.
Alcohol and/or Drug Possession (48900-c)	
A. Possession, use of, or under the influence of an alcoholic beverage, drug, or controlled substance	5 days Home Suspension, police report removal from school to an alternative program, possible expulsion
Alcohol and/or Drug Sales (48900-d)	
A. Offered, arranged, negotiated to sell, deliver or furnish alcohol and/or drugs	5 days Home Suspension, police report, and recommendation to expel

Robbery or Extortion (48900-e)	*3 to 5 days Home Suspension and police report
Damage to Property (48900-f)	
A. Caused or attempted to cause damage to school property or private property	Minor - Detention/ OCS/Restitution Major - 3 to 5 days Home Suspension, police report, and restitution
B. Arson	5 days Home Suspension, police report, and recommendation to expel
Theft/Stealing (48900-g)	
A. Stolen or attempted to steal school property or private property	Minor - 1st offense - home suspension, restitution, and/or community service 2nd offense - Home Suspension, restitution, and/or community service Major - 3 to 5 days Home Suspension, police report, and recommendation to expel
Tobacco (48900-h)	
A. Possession of tobacco in any form	Confiscation and OCS
B. Smoking or chewing tobacco on school grounds or repeated possession	1st Offense - one day home suspension 2nd Offense - 3 days Home Suspension 3rd Offense - 5 days Home Suspension
Profanity or Vulgarity (48900-i)	
A. Displayed on clothing (see Dress Policy)	1st Offense - Ask student to change clothes either at school or home 2nd Offense - 1 day Detention 3rd Offense - OCS or Home Suspension
B. Swearing, writing, the use of obscene language, materials or gestures among peers	1st Offense - 1 day Detention/1 day OCS 2nd Offense - 1 day OCS/ Parent meeting 3rd Offense - 1 to 3 days Home Suspension/parent meeting
C. Pantsing or mooning other students	Home Suspension
D. Directed to an adult employee	*1 to 5 days Home Suspension
Drug Paraphernalia (48900-j)	
A. Possession of Drug Paraphernalia	5 day Home Suspension, police report, possible removal to alternative school program, or expulsion
B. Offered, arranged or negotiated to sell any drug paraphernalia	*5 days Home Suspension, police report, and recommendation to expel
Willful Disobedience (48900-k)	
A. Failure to remain on campus during the regular school day B. Leaving class with out permission C. Rude and/or profane behavior (if directed to an adult employee - see D above)	1st Offense - OCS 2nd Offense - 1 day Home Suspension or parent accompany student to all classes all day 3rd Offense - 3 days Home Suspension 4th Offense - 5 days Home Suspension
D. Failure to remain in designated area	1 st Offense- Detention 2 nd Offense- OCS 3 rd Offense- Home suspension/parent conference
E. Failure to follow staff directive	Minor- Detention and/or OCS Major- Home Suspension

Willful Disobedience (cont.)	
F. Failure to correctly identify self to staff	OCS/Home Suspension
G. Failure to report to the designated area while on a pass	OCS/Home Suspension
H. Failure to serve detention on date assigned	Additional detention time /OCS
I. Four or more administrative detentions	Home Suspension
J. Unexcused absences (3)	OCS
K. On campus while on Home Suspension	Home Suspension to 5 days
L. Gambling	*OCS/Home Suspension
M. Forgery, falsification, cheating- notes, plagiarism of school assignments	*OCS/Home Suspension/committee review
N. Trespassing on another school campus	3 to 5 days Home Suspension
O. Littering	Detention or work detail
P. Possession of the following articles are not allowed at school: water pistols, water balloons, audio video equipment (not allowed in class unless used for class activity), any items inappropriate to a school setting that distracts from learning, (e.g., beepers, laser pointers, lighters, matches, CDplayers, Walkman,) and any articles which might suggest gang affiliation.	1 st Offense-confiscated for one day 2 nd Offense- confiscated and only returned to parents 3 rd Offense- 2-5 days Home Suspension
Q. Riding skateboards, roller blades and bicycles on campus	1 st Offense - warning/confiscated and returned at the end of the day 2 nd Offense - OCS
R. Offensive public display of affection (see Over Affection)	1 st Offense - Students warned/parent contacted 2 nd Offense - Detention/parent contact 3 rd and subsequence- OCS/Home Suspension
S. Food/Drink in unauthorized areas	1 st Offense- Warning 2 nd Offense-Detention 3 rd OCS

*Repeated offenses may result in a maximum consequence of expulsion.

GEYSERVILLE UNIFIED SCHOOL DISTRICT

Harassment Complaint Form

Harassment by a student or school employee is an unsolicited and unwelcome written, verbal, physical and/or visual contact, with racial or ethnic, religious, sexual or personal context or motivation. Written examples include but are not limited to threats, demeaning or humiliating statements, suggestive or obscene letters, notes or invitations. Verbal examples include but are not limited to derogatory comments, innuendoes, slurs, offensive jokes or epithets, or comments about physical features. Physical examples include but are not limited to leering, gestures, display of suggestive objects, pictures, cartoons or posters, unwelcome or offensive touching, impeding or blocking movement. Harassment occurs when:

- 1) an action has "a negative impact upon an individual's academic performance or creates an intimidating educational environment";
- 2) a person continues to behave in the same manner after being informed that the behavior is inappropriate, demeaning, unwelcome, offensive or humiliating;
- 3) a person threatens reprisals or implies threats of reprisal following a request to stop an objectionable behavior;
- 4) a person says or writes something which is knowingly untrue, a lie, or a misrepresentation or distortion of the truth and which damages another's reputation.

Students are strongly encouraged to consider the school staff to be people who care about the welfare of students. It is our desire to resolve the above problems in the quickest, most satisfactory manner - before a situation evolves out of control and before the student's sense of personal safety is threatened. We hope that students will ask for assistance to resolve such problems at the earliest possible time.

I. COMPLAINT PROCEDURE

A. Informal Resolution

Students who feel aggrieved because of conduct that may constitute harassment are encouraged, but not required, to directly inform the person engaging in such conduct that such conduct is offensive and must stop. An aggrieved individual is not required to complain first to his or her instructor, if that instructor is the individual who is harassing the student.

B. Complaints Brought by Students

If an aggrieved student has tried but is unable to communicate directly with the person whose conduct is offensive or if direct communication has been unavailing, the aggrieved student may file a complaint with the Superintendent or Site Principal if it is against another student. They may file a complaint with the Superintendent if it is against an adult.

II. CONFIDENTIALITY

Reasonable efforts will be made to keep a complaint and the results of the investigation confidential. Witnesses shall be informed of the confidential nature of the matter and the investigation and shall be informed that it would be a violation of this policy to disclose the complaint or the nature of the investigation to others.

III. ADMINISTRATIVE REVIEW AND PROCEDURES

A. Review and Disclosure of Complaint

The Superintendent, or Site Principal, or designee, shall review the complaint, and, as soon as reasonably possible after receipt of the complaint, the student who is accused of harassment should be informed of the complaint.

B. Time Limits

A complaint shall be filed as soon as reasonably possible after the conduct in question has arisen.

C. Investigation

As soon as the Principal, Superintendent, or the Board of Trustees learns of a complaint, the complaint shall be investigated thoroughly, promptly and in a confidential manner. The investigation and written report shall be completed within 90 calendar days.

IV. DISCIPLINARY ACTION

Students who act in violation of this policy and/or the law may be subject to discipline up to and including expulsion. Such disciplinary action shall be in accordance with District Policy and State Law.

HARASSMENT COMPLAINT FORM

Complaints shall be filed with:

Superintendent or Site Principal
Geyserville Unified School District
1300 Moody Lane, Geyserville, CA 95441

FROM: _____ School/Department _____

1. Identify the offending person or persons

2. Give specific examples of offensive conduct. (If more space is required, please attach additional pages.)

3. What remedy are you seeking?

4. Describe the informal efforts you made to correct the situation described above (#2).

Your Signature _____ Date _____

TO BE COMPLETED BY PERSONNEL

Date Received _____

By _____

Harassment Complaint Form # _____

Reference Code _____

Date Resolved _____

By _____

HIGH SCHOOL INFORMATION

AP CLASSES

Geyserville New Tech Academy may offer Advanced Placement in English, Biology, Statistics, Calculus and Spanish classes to seniors and juniors.

AP Biology is an advanced level biology lab course. The students will develop comprehensive knowledge of the principles of biology which will prepare them for the College Board Advanced Placement exam. **Sophomores may be eligible with teacher approval.**

AP Calculus is roughly equivalent to a first semester college **calculus course** devoted to topics in differential and integral **calculus**.

AP Statistics this course is activity driven and emphasizes an inquiry based discovery approach to learning.

AP English is designed to prepare college bound seniors for the A.P. exam in English language and composition. Students will write frequently in class sharpening their abilities to respond to the kinds of essay questions they will face on the A.P. exam.

AP Spanish is designed to prepare college bound juniors and seniors for the AP exam in Spanish language and literature. Students will read and study literature from a variety of Spanish-speaking authors and will write frequently in class, which will prepare them for the exam.

CLASS CHANGE POLICY

Students may only change courses for credit up to the second week after the beginning of each semester. Changing a class requires principal, teacher and parent approval.

CREDIT MAKE UP

To make up credit loss, you may:

- 1) Repeat the class if the schedule allows
- 2) Take an evening class at the junior college
- 3) Be referred to Buena Vista High School by the administrator
- 4) If eligible students may attend the Adelante Program at Santa Rosa Jr. College for credit recovery.

GRADUATION REQUIREMENTS

A total of **240 credits** and **40 hours (10 per year) Community Service hours** are required for graduation. Transferring students from schools with different course and/or credit requirements will be evaluated individually. Five credits per semester (10 per year) are earned for each class completed successfully. Students need to attend school regularly and work diligently in order to keep up on their credits.

Required Courses:

English: 40 credits

•9th-12th

Science 20 credits

•Integrated Science •Biology

Social Studies: 30 credits

•World History •US History •Civics/Economics

Mathematics: 30 credits (students must pass Algebra I in order to receive a High School Diploma)

• Algebra I • Algebra II • Geometry • AP Calculus • Advanced Math • Statistics

Physical Education: 20 credits

Fine Arts: 10 credits

•Foreign Language •Art •Graphic Design •Music •Drama

Elective Courses: 90 credits

- See master schedule for offerings
- Vocational education classes fulfill elective course requirements for graduation

GRADUATION CEREMONY

Seniors who meet all District requirements will participate in an evening graduation ceremony. Eligible seniors from the Buena Vista High School will also participate in this District graduation. Exchange students from other countries are invited to participate in the ceremony and will receive an Honorary Diploma for one year of education abroad. The school colors, green and gold, will be the color theme for the ceremony. This is an important celebration for all to share.

SENIOR YEAR

Seniors who lack credit in a required course at the end of the year will not receive a diploma or be allowed to participate in the senior activities or ceremonies. The credit requirement can be met through summer school or with special arrangements through the counselor. Upon completion of credits, Community Service, a diploma will be issued.

•SENIOR TRIP

The possibility of a Senior Trip is contingent upon Board Policy and approval. If the Board approves a Senior Trip, graduating seniors may participate in a trip paid for with class moneys accrued over their high school years. Students would be eligible to participate in the trip if they have successfully **completed all graduation requirements**; including community service hours. Students who have been placed on the Student Activity Ineligibility List for inappropriate behavior will not be allowed to participate. Any student placed on the Ineligibility List will be reviewed individually.

COMMUNITY SERVICE

All students are required to complete 40 hours of community service (10 per year) in order to receive a diploma. Transferring students' requirement will be based upon 10 hours per year of Geyserville attendance. To receive community service credit, pick up the form in the office and return it to the office. Forms must be signed by a supervising adult and turned into the office within 2 weeks of the activity in order to receive service credit.

Community Service Guidelines

- Students must complete a total of **10 hours each year** of community service. If a student does not complete 10 hours within the school year he/she will not be able to participate in any extra curricular activities the following year until the hours are completed. This includes all sports, student government, dances, etc. This is a requirement for graduation. (Board Policy 6146.1A).
- Students cannot obtain credit for community service performed during class time.
- In any community service project, the work of the student must not take the place of a hired employee. Students' work should supplement the efforts of the organization or agency, not take the place of someone who is already working.
- If the student is paid, the hours will not be applicable.

- Prior approval must be obtained to work with an agency or group not listed below.
- Incoming 9th grade students may begin their community service the second semester of their 8th grade year.
- Approved Organizations:

Chamber of Commerce	Museums	Children's Centers
Nursing Homes	Hospitals	Humane Society
Libraries	Service Clubs	Schools
Red Cross	Retirement Centers	Religious Groups
City Government	Park & Recreation Department	Police and Fire Dept.
Disaster Relief Organization	Environmental Groups	

SANTA ROSA JUNIOR COLLEGE ENRICHMENT PROGRAM

This enrichment program is offered to eligible juniors and seniors; credit earned is applied towards high school graduation requirements. See the principal for information.

ASSOCIATED STUDENT BODY/ACTIVITIES

The ASB provides for student activities, gives students a share in the management of the school, and seeks to interest students in school affairs.

Traditionally, there are two major dances per year: Homecoming and the School Prom.

Student Body cards are sold by the Student Council (price may vary) it entitles you to a discount at all games and dances.

Student Council and Class meetings are held on a regular basis.

BUENA VISTA HIGH SCHOOL

The Buena Vista High School is designed for students who are behind in credits, not adjusting to the regular school program, or working mornings or afternoons. The emphasis is on individualized instruction and courses. Referral to BVHS is made by the administration. Students may return to the regular high school program at the beginning of a semester with administrative approval, provided they have made up all credit deficiencies. Possible participation in the comprehensive high school graduation ceremony is evaluated on an individual basis.

MIDDLE SCHOOL INFORMATION

CLASS/CLUBS

Class and club officers are elected at the beginning of the school year.

COMMUNITY SERVICE

Eighth Graders may begin earning High School Community Service Hours starting the 3rd quarter of 8th grade.

DANCES

Middle School dances are for Geyserville Middle School students only. Middle School dances are held from 3:30PM to 6:00PM. All students are expected to remain at the dance until it ends. Students who leave early will not be re-admitted. Students must be picked up within 15 minutes of the end of the dance. Parents are asked to assist us with this by picking students up on time as this enhances safety for all students.

EIGHTH GRADE PROMOTION REQUIREMENTS

Students who have been promoted on to the eighth grade and who have successfully met all requirements will be promoted to high school. A Promotion Ceremony takes place in June. The graduates will wear black graduation gowns, provided by the district. Students not participating in the ceremony due to retention will not be able to attend or participate in any extra-curricular activities.

MIDDLE SCHOOL ELECTIVE CLASSES

Elective classes are two quarters (one semester) in length on a rotating schedule. Students may be assigned to a Study Skills class based on the students' needs and grades.

POSITIVE REINFORCEMENT

If you do not receive any referrals or suspensions during a quarter, you will be eligible to participate in special activities at the end of each quarter.

PROMOTION/RETENTION

If a student is in jeopardy of not being promoted, a meeting with the parent, student, staff and administrators will take place. After school Homework club will be assigned to the student to provide extra help. Retention may be recommended if the student is not making progress even with extra help.

STUDENT GOVERNMENT/ACTIVITIES

A representative from each grade will be elected by their class to attend and participate in the ASB meetings.