

Classified C13

Transportation Van Driver

Under the supervision of the Supervisor of Transportation, the van driver operates a transportation van over a designated route to transport schoolchildren. These criteria also apply for substitute van drivers.

EMPLOYMENT STANDARDS:**Knowledge of:**

- Safe driving practices, and provisions of the California Motor Vehicle Code Sections of the California Education Code applicable to the operation of vehicle in the transporting of schoolchildren.
- Basic preventative maintenance requirements of automotive equipment
- Transportation routes of the District

Ability to:

- Drive a transportation van safely and efficiently.
- Meet predetermined route schedules on a regular, daily basis.
- Maintain order among students in a transportation vehicle.
- Follow oral and written directions and read maps.
- Establish and maintain cooperative relationships with those contacted during the course of daily work and to project to the public a positive image of the District.
- Maintain the confidentiality of student and school related information.

SPECIAL REQUIREMENTS:

- Possession of a valid California driver's license issued by the State Department of Motor Vehicles
- Bus driving experience and licensing preferred, but not required.

EDUCATION: High school diploma or equivalent

Desirable Qualification: Ability to communicate in Spanish

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

- Duties and responsibilities may include, but are not limited to the following:
- Drives a transportation van daily over a designated route in accordance with the time schedule, picks up and discharges school children getting out of a transportation van to stop traffic and escort children across the streets.
- Maintains order among students on van during trip.
- Transports students and teachers on athletic and other scheduled field trips, choosing the best route, making the departure and arrival times as scheduled, keeping vehicle available to students while on trips, and remaining responsible for vehicle at all times during trips.
- Inspects van prior to operation using a designated safety check-list.
- Maintains records of miles driven and number of students transported
- Participates in student vehicle evacuation drills and safety seminars as prescribed by law.
- Observes all laws, rules and regulations, state, local and district pertaining to pupil transportation
- Participates in daily maintenance of vehicles in a clean and safe operating condition

- Follows district policies regarding student control and contact with parents, teachers, administrators and the public
- Reports mechanical defects and malfunctions of the vehicle
- Prepares student conduct reports when necessary
- Projects a positive image of the District to the public and the community.
- Performs other related duties as assigned by the Supervisor of Transportation.

FREQUENT ACTIVITIES REQUIRED

Bending (Neck); Bending (Waist); Twisting (Neck); Twisting (Waist); Pushing/Pulling (Dominant hand); Pushing Pulling (Non-Dominant hand); Reaching – Above Shoulder Level; Reaching – Below Shoulder Level; Repetitive Use of Hands; Simple Grasping (Dominant Hand); Simple Grasping (Non-Dominant Hand); Power Grasping (Dominant Hand);

ENVIRONMENTAL DEMANDS

Power Grasping (Non-Dominant Hand); Driving cars, trucks, other equipment; Working around equipment and machinery; Walking on uneven ground; Exposure to excessive noise; Exposure to extremes in temperature, humidity, wetness; Exposure to dust, gas, fumes, or chemicals; Working at heights; Operation of foot controls or repetitive foot movement

SENSORY DEMANDS

Seeing close (inspecting); Seeing far (observing); Seeing to sides (peripheral vision); Seeing colors; Speaking; Hearing Speech; Hearing mechanical sounds; Sensing odors; Sensing touch