

**GEYSERVILLE UNIFIED SCHOOL DISTRICT**

Rev 10/97

**BUS DRIVER**  
Salary Classification: C 22

**DEFINITION:**

Under the supervision of the Supervisor of Transportation the bus driver operates the school bus over a designated route to transport school children.

**EMPLOYMENT STANDARDS:**

**Knowledge of:**

Safe driving practices, and provisions of the California Motor Vehicle Code Sections of the California Education Code applicable to the operation of vehicle in the transporting of school children.

Basic preventative maintenance requirements of automotive equipment

Bus routes of the District

**Ability to:**

Drive the school bus and other automotive equipment safely and efficiently.

Meet predetermined bus route schedules on a regular, daily basis.

Maintain order among students on a school bus.

Follow oral and written directions and read maps.

Establish and maintain cooperative relationships with those contacted during the course of daily work and to project to the public a positive image of the District.

Maintain the confidentiality of student and school related information.

**SPECIAL REQUIREMENTS**

Possession of a valid and appropriate California operator's license issued by the State Department of Motor Vehicles

Possession of a valid School Bus Driver's Certificate issued by the California Highway Patrol

Possession of a valid Medical Examiner's Certificate

**EXPERIENCE AND TRAINING:**

The successful completion of the class and examination for school bus drivers required by the California Highway Patrol.

Bus driving experience preferred, but not required.

**EDUCATION:**

High school diploma or equivalent

**Desirable Qualification**

Ability to communicate in Spanish

**EXAMPLES OF DUTIES AND RESPONSIBILITIES**

**Duties and responsibilities may include, but are not limited to the following:**

Drives a bus daily over a designated route in accordance with the time schedule, picks up and discharges school children getting out of the bus to stop traffic and escort children across the streets.

Maintains order among students on bus during trip.

**Typical Duties continued**

**Transports students and teachers on athletic and other scheduled field trips, choosing the best route, making the departure and arrival times as scheduled, keeping bus available to students while on trips, and remaining responsible for bus at all times during trips.**

**Inspects bus prior to operation using a designated safety check-list.**

**Maintains records of miles driven and number of students transported**

**Participates in student bus evacuation drills and safety seminars as prescribed by law.**

**Observes all laws, rules and regulations, state, local and district pertaining to pupil transportation**

**Participates in daily maintenance of buses in a clean and safe operating condition**

**Follows district policies regarding student control and contact with parents, teachers, administrators and the public**

**Reports mechanical defects and malfunctions of the bus**

**Prepares student conduct reports when necessary**

**Projects a positive image of the District to the public and the community.**

**Performs other related duties as assigned by the Supervisor of Transportation.**